

The Real Estate Investor Forum LLC
P.O. Box 721, Greenlawn, NY, 11740

To Whom It May Concern:

Congratulations! One of our clients has chosen your firm as the contractor for their construction project. To get you listed as an approved The Real Estate Investor Forum LLC (TREIF) contractor, we will need some additional information:

1. Driver's License
2. Contractor's/Builder's license
3. Proof of Worker's Compensation (or proof of exemption)
4. Liability Insurance/Bonds (as required by your state)
5. Two years most recent tax returns OR two months most recent bank statements
6. References (per attached Bio form *completely* filled in)
7. Previous 24-month listing showing at least one property of equivalent size and scope.

For items 1-4, we require ***PHOTO COPIES***. For item 5, please send in the pdf form, or scanned images. For items 6-7, please fill out the attached form and return with the documentation to your underwriter or sales representative.

Good news! You will need to complete this process only once. Subsequently, we perform an annual update of licenses and insurance.

Thank you for your assistance in the process and for helping make this project a successful one.

If you have any questions, please feel free to contact us.

Contractor Profile

Personal Information

Full Name	
Address	
Home Phone	
Business Phone	
Personal Email	
SSN or EIN	
Birthdate	
DL Number	
Entity Name and Type	
Entity Email	
Number of Employees	

Previous Project/Experience Information

Two Years Ago # of Projects:	Project Types:
Last Year # of Projects:	Project Types:
Current Year # of Projects:	Project Types:
Two Years Ago Sales Figures	
Last Year Sales Figures	
Current Year Sales Figures	
Years of Experience	

Referral Guidelines

Subcontractor Information

Subcontractor Name	
Email	
Telephone	
Scope of Work Completed	

Subcontractor Name	
Email	
Telephone	
Scope of Work Completed	

Subcontractor Name	
Email	
Telephone	
Scope of Work Completed	

Supplier Information

Supplier Name	
Email	
Telephone	
Scope of Work Completed	

Supplier Name	Enter name
Email	Enter email
Telephone	Enter telephone
Scope of Work Completed	

Supplier Name	
Email	
Telephone	
Scope of Work Completed	

Client Information

Client Name	
Email	
Telephone	
Scope of Work Completed	

Client Name	
Email	
Telephone	
Scope of Work Completed	

Client Name	
Email	
Telephone	
Scope of Work Completed	

Release Authorization

The undersigned hereby declares that the statements made to Lender herein are true and correct and authorizes lender to obtain personal and/or business credit information should Lender deem it necessary.

The undersigned has been advised and further authorizes lender to obtain information concerning the undersigned's past employment, past performance, construction contracts, work history, credit and any other matter which Lender deems relevant and also authorizes but does not require Lender to disclose any such information to Lender's borrower and/or necessary persons. The undersigned hereby agrees that so long as Lender acts in good faith, Lender and Lender's agent shall be held harmless and shall be indemnified in connection with any claims, suits, actions, or the like which relate in any way to said investigation or disclosures.

Non-Disclosure

TREIF Capital shall hold and maintain the Confidential Information in strictest confidence for the sole and exclusive benefit of the undersigned. TREIF Capital shall carefully restrict access to Confidential Information to employees, contractors, and third parties as is reasonably required and shall require those persons to sign nondisclosure restrictions at least as protective as those in this Agreement. The undersigned shall not, without prior written approval of TREIF Capital, use for the undersigned's own benefit, publish, copy, or otherwise disclose to others, or permit the use by others for their benefit or to the detriment of the undersigned, any Confidential Information.

Signature: _____

Print Name:	
Title:	
Date:	